PROJECT SUPERINTENDENT

Salary range: $95k-$155k depending on experience

This candidate will be responsible for providing overall administration, management, and technical direction for commercial construction, ensuring the project is constructed safely and in accordance with contract documents, design, budget, schedule, and in compliance with all federal, State, and local laws.

RESPONSIBILITIES INCLUDE, BUT ARE NOT LIMITED TO:

- Responsible for the production and maintenance of project records, including, but not limited to, shop drawing logs, requests for information (RFIs), daily reports, time sheets, etc.
- Maintain a safe and organized office and jobsite.
- Review of shop drawings and coordinate between project drawings and specifications.
- Coordinate contractor activities through verbal and written communication, including meetings and the use of project schedules.
- Responsible for all safety aspects on an assigned project, including OSHA requirements, promoting, and encouraging safe work practices and immediate correction of job site hazards.
- Maintain a high level of quality control.
- Promote and maintain Bowdoin's reputation for quality and integrity in all relationships with customers, contractors, employees, and the general public.
- A thorough knowledge of construction techniques with the ability to sequence and coordinate the activities of other contractors on site through meetings and correspondence.
- The ability to understand and follow plans and specifications while controlling costs and adhering to progress schedules.
- Effective written and verbal communication skills. Must be able to physically maneuver around an active construction site, use stairs, climb ladders, lift heavy objects without assistance, and have personal transportation.

EXPERIENCE / EDUCATION:

- Minimum 5 years' experience in commercial construction projects ranging in size from $500,000 to $30,000,000
- Experience with Procore helpful
- Degree in building construction, construction management or related field helpful
- Massachusetts Construction Supervisor's License Required.
- CPR/AED Certificate Required (will provide training)

ADDITIONAL REQUIREMENTS:

- Must have a valid driver's license and personal transportation
- Must be authorized to work in the United States
- Bowdoin Construction is an equal opportunity employer

PHYSICAL DEMANDS:

The following demands, listed below, must be met to perform the essential functions of this job. They include but are not limited to: climb permanent and temporary stairs, ladders, use of hands, legs, sit, stand, scoop, crawl, occasionally lift up to 30 pounds, able to hear bells (backup warnings). Must be able to physically maneuver around an active construction site throughout the course of the workday without assistance. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.

ABOUT THE COMPANY

Bowdoin Construction is an award-winning leader in the construction industry, with 50+ years of experience building throughout New England. Based in Needham Heights, MA, the company specializes in academic, corporate, healthcare, hospitality, and retail projects, and remains committed to providing innovative solutions that yield superior results and exceed our clients' expectations. Our family-oriented culture provides a supportive environment with many long-term employees who have tenure of more than 20 years with the firm. Comprised of a great mix of seasoned professionals and budding stars, the Bowdoin family continues to grow. Come be part of our winning team!

WHAT WE OFFER

We offer a competitive salary (commensurate with experience) and benefits package, including:

- Health, dental, and vision insurance
- Flexible spending accounts for health and dependent care
- Short/long-term disability and life insurance
- 401(k)
- Tuition Reimbursement
- Paid Sick Days
- Paid Holidays
- Paid Vacation

CONTACT: BowdoinHR@BowdoinConstruction.com

Bowdoin Construction provides equal employment opportunities to all employees and applicants for employment, and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws.